

ALDIS KAZA

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EDUCATION

Northwestern University - Evanston, IL

B.A. in Radio/Television/Film | Expected June 2010 | Cumulative GPA 3.6 out of 4.0

Relevant Coursework: Media Construction I & II, Lighting & Cinematography, Documentary Production, Designing for the Internet, Special Effects Cinematography

Honors: E & W Hermann Scholarship recipient; Dean's List, Fall 2007 - present

Victoria University of Wellington - Wellington, New Zealand | Fall 2008

Relevant Coursework: East Asian Cinema, Television Narrative, Critical Approaches to Advertising

PRODUCTION EXPERIENCE

› MUSIC

Executive Producer, Mayfest Productions - Evanston, IL | January 2009 - present

- Organized Northwestern University's largest annual outdoor concert event with over 10,000 attendees
- Communicated with faculty, subcontractors, managers and City of Evanston to ensure a successful event
- Developed and implemented a revised organizational system to more efficiently train new producers
- Managed student and professional crew of 100 during set up and support of various artists and speakers

Producer, A&O Productions - Evanston, IL | October 2007 - present

- Produced several on-campus concerts and performance events with nationally touring artists
- Coordinated between vendors, production companies, venues and students to create dynamic events
- Regulated A&O organizational spending and increased other students' involvement in production process
- Nominated for 2008 Emerging Student Leader Award by the Center For Student Involvement

› FILM

- Videographer, Still Photographer for 'Aquellos' - Inspire Films Documentary Grant Project
- Production Assistant, Boom Operator for 'The Heroine' - RTVF Senior Directing Project
- Production Designer, Grip for 'Hangar No. 5' - Studio 22 Grant Project
- Dolly Grip, Grip, Production Design for 'Driving' - RTVF Senior Directing Project
- Boom Operator, Grip for 'Absence' - Studio 22 Grant Project

ADDITIONAL WORK EXPERIENCE

Radio/TV/Film Dept. Administrative Aide | Evanston, IL | September 2006 - present

- Prepared and researched course materials for Film Dept. faculty and staff
- Implemented a system of guidelines for training new clerical aides in the department
- Performed general clerical and administrative duties, including photocopying, faxing and scanning

Salesperson, Nordstrom Natick Collection | Natick, MA | September 2007 - December 2008

- Listened to customers' needs in order to identify appropriate fashion-forward clothing items
- Regulated merchandise movement from stockroom to sales floor or other Nordstrom locations
- Maintained a neat, organized and clean department sales floor

SKILLS

Proficient on both Macintosh and PC: Word, Excel, PowerPoint, Dreamweaver, InDesign, Photoshop, Illustrator, and Final Cut Pro.